

Adopted Date	Revision Date
November 19, 2019	

5300 - Student Grievance

All students should use this Grievance procedure if they believe the Board or Future Public School has violated their rights guaranteed by the State or federal Constitution, State or federal statute, or Board policy. Future Public School will designate a Title IX coordinator, and will endeavor to respond to and resolve complaints promptly and equitably. The right of a person to prompt and equitable resolution of the complaint filed hereunder will not be impaired by the person's pursuit of other remedies. In addition, use of this Grievance procedure is not a prerequisite to the pursuit of other remedies and does not extend any filing deadline related to the pursuit of other remedies.

5301 - Level 1: Informal

An individual with a complaint is encouraged to first discuss it with the teacher, counselor, or Administrator involved, with the objective of resolving the matter promptly and informally. An exception is that complaints of sexual harassment should be discussed with the first line Administrator that is not involved in the alleged harassment.

5302 - Level 2: Administrator

If the complaint is not resolved at Level 1, the Grievant may file a written Grievance which will include: 1) the nature of the Grievance; 2) the remedy requested; and 3) the signature of the Grievant with the date. The Level 2 written Grievance must be filed with the Administrator within sixty (60) days of the event or incident, or from the date the Grievant could reasonably become aware of such occurrence.

If the complaint alleges a violation of Board policy or procedure, the Administrator will investigate and attempt to resolve the complaint. If either party is not satisfied with the Administrator's decision, the Grievance may be advanced to Level 3 by requesting in writing that the Board review the Administrator's decision. This request must be submitted to the Board within fifteen (15) days of the Administrator's decision.

If the complaint alleges a violation of Title IX, Title II, Section 504 of the Rehabilitation Act, or sexual harassment, the Administrator will turn the complaint over to the Nondiscrimination Coordinator who will investigate the complaint. Future Public School has appointed a Nondiscrimination Coordinator to assist in the handling of discrimination complaints. The Nondiscrimination Coordinator will complete the investigation and file the report with the Administrator within thirty (30) days of receiving the written Grievance. The Administrator may hire an outside investigator if necessary. If the Administrator agrees with the recommendation of the Nondiscrimination Coordinator, the recommendation will be implemented. If the Administrator rejects the recommendation of the Nondiscrimination Coordinator, and/or either party is not satisfied with the recommendations from Level 2, either party may make a written

appeal to the Board within fifteen (15) days of receiving the report of the Nondiscrimination Coordinator for a hearing.

5303 - Level 3: The Board

Upon receipt of a written appeal of the decision of the Administrator, and assuming the appeal alleges a failure to follow Board policy, the matter will be placed on the agenda for consideration no later than the next regularly scheduled meeting. A decision will be made and reported in writing to all parties within thirty (30) days of that meeting. The decision of the Board will be final.